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Republic of Rwanda
Ministry of Defence
Office of the Permanent Secretary
P.O Box 23 Kigali

28 April 2021

SONARWA General Insurance Ltd

Tel : 0788304358

E-mail: info@sonarwa.co.rw

2417, Bld de la Revolution

P.O. Box : 1035 Kigali

SANLAM Assurances Générales Ltd

Tel : 0788731117

E-mail: info@soras.co.rw

Centenary House

P.O. Box : 924 Kigali

PRIME Insurance Ltd

RSSB Building Tower, African Union Boulevard

Tel : 0788150100

P.O Box : 2753 Kigali

UAP Insurance Rwanda Ltd

Grand pension Plaza – 7th Floor,

Telephone: 0788168000 / 0788168061

E-mail: uapinsurancerw@uap-group.com

P O Box: 6644 Kigali

RADIANT Insurance Company

KN 76 Street

Tel: 0788300115 / 0788309049

E-mail: radiantrwanda@yahoo.fr

BRITAM Insurance Company Rwanda Ltd

Union Trade Center, 5th Floor

Telephone: +250 788 380 737

E-mail: britam@britam.rw

BK General Insurance Company Ltd

Tel : 07881143000

E-mail: bkgi@bk.rw

Plot No1380, KN 4

P.O. Box : 175 Kigali

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MAYFAIR Insurance Company Ltd

Tel : 0788125010

E-mail: info@mayfair.co.rw

Makaza Peace Plaza, 2nd Floor

P.O. Box : 1380 Kigali

MUA Insurance (Rwanda) Ltd

Telephone: +250252570331/2/ 0788307762

Grand Pension Plaza 85th floor

PO Box 82 Kigali

Dear All,

Subject: INVITATION TO TENDER

1. The Ministry of Defence invites you to submit bids for the tender to provide the insurance of Vehicle and Motorcycle for a period of one year starting from 01 July 2021 to 30th June 2022. More details on the services are provided in the bidding document.

2. Bidding document shall be obtained from the Ministry of Defence's Procurement Office Kigali; Tel: 0788317202; E-mail: dirprocurement@minadef.gov.rw upon presentation of proof of payment of a non-refundable fee of **Ten thousand Rwandan Francs (10,000 FRW)** on RRA account number in any commercial bank operating in Rwanda.

3. Well printed bids properly bound must be submitted in 04 copies, one of them should be an original. The submission of bids in sealed envelopes must be addressed to the Ministry of Defence's Procurement office on: 21.May 2021 before **10:00 am** local time. **Late bids shall be rejected.**

4. The opening of bids will take place on the same date of submission of bids in public session at **10:30 am** local time in the conference room of the MoD's Procurement office.

5. Any information regarding the tender may be obtained by any bidder through a written letter addressed to the MoD's Procurement Office at the address mentioned above not later than 7 days before the fixed deadline for the submission of bids.

6. Sincerely,

Copy:

C/Man MTC

D/Proc Coord & QC


Innocent GASHUGI
Colonel (Rtd)
Permanent Secretary

