

Tel (250) 0252577197

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Republic of Rwanda  
Ministry of Defence  
Office of the Permanent Secretary  
P.O Box 23 Kigali

**SONARWA General Insurance Ltd**

Tel : 0788304358

E-mail: [info@sonarwa.co.rw](mailto:info@sonarwa.co.rw)

2417, Bld de la Revolution

P.O. Box : 1035 Kigali

M February 2021

**SANLAM ASSURANCES GENERALES Ltd**

Tel : 252 573712

E-mail: [info@soras.co.rw](mailto:info@soras.co.rw)

Centenary House

P.O. Box : 924 Kigali

**PRIME Insurance Ltd**

RSSB Building Tower, African Union Boulevard

Tel : 0788150100

P.O Box : 2753 Kigali

**UAP Insurance Rwanda Ltd**

Grand pension Plaza – 7th Floor,

Telephone: +250 252 500905-7,

E-mail: [uapinsurancerw@uap-group.com](mailto:uapinsurancerw@uap-group.com)

P O Box: 6644 Kigali

**RADIANT Insurance Company**

KN 76 Street

Tel: 0788300115 / 0788309049

E-mail: [radiantrwanda@yahoo.fr](mailto:radiantrwanda@yahoo.fr)

**BRITAM Insurance Company Rwanda Ltd**

Union Trade Center, 5th Floor

Telephone: +250 788 380 737

E-mail: [britam@britam.rw](mailto:britam@britam.rw)

**BK General Insurance Company Ltd**

Tel : 07881143000

E-mail: [bkgi@bk.rw](mailto:bkgi@bk.rw)

Plot No1380, KN 4

P.O. Box : 175 Kigali

A handwritten signature in black ink, appearing to be a stylized 'F' or similar character.

**MAYFAIR Insurance Company Ltd**

Tel : 0788125010

E-mail: [info@mayfair.co.rw](mailto:info@mayfair.co.rw)

Makuzi Peace Plaza, 2nd Floor

P.O. Box : 1380 Kigali

**MUA Insurance (Rwanda) Ltd**

Telephone: +250252570331/2/ 0788307762

Grand Pension Plaza 85<sup>th</sup> floor

PO Box 82 Kigali

Dear All,

**Subject: INVITATION TO TENDER**

1. The Ministry of Defence invites you to submit bids for the tender to provide the insurance of the Ministry of Defence Buildings and Assets for a period of one year starting from 19<sup>th</sup> March 2021 to 18<sup>th</sup> March 2022. More details on the services are provided in the bidding document.

2. Bidding document shall be obtained from the Ministry of Defence's Procurement Office Kigali; Tel: 0788317202; E-mail: [dirprocurement@minadef.gov.rw](mailto:dirprocurement@minadef.gov.rw) upon presentation of proof of payment of a non-refundable fee of **Ten thousand Rwandan Francs (10,000 FRW)** on RRA account number in any commercial bank operating in Rwanda.

3. Well printed bids properly bound must be submitted in 04 copies, one of them should be an original. The submission of bids in sealed envelopes must be addressed to the Ministry of Defence's Procurement office on: *26* February 2021 before **10:00 am** local time. **Late bids shall be rejected.**

4. The opening of bids will take place on the same date of submission of bids in public session at **10:30 am** local time in the conference room of the MoD's Procurement office.

5. Any information regarding the tender may be obtained by any bidder through a written letter addressed to the MoD's Procurement Office at the address mentioned above not later than 7 days before the fixed deadline for the submission of bids.

6. Sincerely,

**Copy:**

C/Man MTC

D/Proc Coord & QC

  
**Innocent GASHUGI**  
Colonel (Rtd)  
Permanent Secretary

